

FINANCIAL PLANNING FINANCIAL SERVICES GUIDE (Part 1)

Date of issue 1 November 2018 - Version 11.0

InterPrac Financial Planning Pty Ltd ABN 14 076 093 680
Australian Financial Services Licence Number: 246638
Level 8, 525 Flinders St Melbourne Vic 3000
Phone: (03) 9209 9777



What is a Financial Services Guide?

We understand how important financial advice is and wish to thank you for considering choosing an InterPrac Financial Planning adviser to assist you in identifying and achieving your financial goals.

This Financial Services Guide - Part 1, together with the Adviser Profile - Part 2, are designed to help you get to know InterPrac Financial Planning Pty Limited and our Authorised Representative (Adviser), a little better. This will help you decide whether you would like to use our financial services and explain what to expect and how much you can expect to pay for those services.

Our Advisers are required to provide these documents to you **prior** to providing any personal financial advice, products and/or services.

The Financial Services Guide - Part 1 contains information about:

- InterPrac Financial Planning as a licensee.
- The financial services we offer and how we provide advice and make recommendations.
- Fees, commissions, charges and other benefits that may be paid to us.
- The collection and handling of your personal information (our Privacy Policy).
- What to do if you should have a concern or complaint about our service.

The Adviser Profile - Part 2 contains important information about your Adviser. This includes their Authorised Representative number, accreditations, qualifications and experience, areas of advice and types of financial services they can provide. It also details how they get paid and fees that you may be charged. If you have not yet received an Adviser Profile, please ask your adviser for a copy or contact InterPrac Financial Planning head office.

Acknowledging receipt and explanation of the Financial Services Guide and Adviser Profile

It is important that you acknowledge that your Adviser has provided you with a copy of this Financial Services Guide (Part 1) and Adviser Profile (Part 2) and **explained their contents** to you. To assist in this process, please sign, date and return the acknowledgement form on the last page of this document to your Financial Adviser.

About InterPrac Financial Planning

InterPrac Financial Planning was established in 2004 to work with accountants and like minded financial planners for whom the relationship will always be with the client. Over

the years we expanded our services for the benefit of our Advisers and their clients. InterPrac Financial Planning won the IFA Excellence Award Dealer Group of Year for 2017 and 2018 by a judging panel of independent industry leaders.

To continue to provide the support and training to our national network of Advisers, in December 2017 InterPrac became part of the listed Financial Services entity Sequoia Financial Group Ltd ASX Market Participants (SEQ). That provides InterPrac advisers and their clients access to dedicated broking and listed equity support as well as access to Initial Public Offerings (IPO's). In addition to retaining access to general insurance, finance brokers, SMSF admin and NTAA Corporate for the provisions of company trusts and super fund documents.

Sequoia Financial Group Ltd consists of:

- Morrison Securities Pty Ltd
- Sequoia Wealth Management Pty Ltd
- InterPrac General Insurance Pty Ltd
- NTAA Corporate Pty Ltd
- SMSF Engine Pty Ltd
- Sequoia Superannuation Pty Ltd
- Sequoia Asset Management Pty Ltd
- Finance Network News Pty Ltd
- Sequoia Specialist Investments Pty Ltd
- Sequoia Direct Pty Ltd
- Bourse Data Pty Ltd
- Sequoia Corporate Finance Pty Ltd
- My Own Super Fund Pty Ltd

InterPrac Financial Planning will continue to act under its existing licence and management-yet be able to draw on the experience, financial strength and opportunities that an ASX listed group can offer.

InterPrac Financial Planning and its Advisers will always act in your best interests. All strategies and products used will address your personal circumstances and needs.

InterPrac Financial Planning is responsible for the financial services provided by our Advisers and have authorised the distribution of this Financial Services Guide - Part 1 and Adviser Profile - Part 2.

InterPrac Financial Planning contact details:

InterPrac Financial Planning Pty Ltd
Australian Financial Services Licence: 246638
Level 8, 525 Flinders St Melbourne Vic 3000
Phone: (03) 9209 9777

Financial Services we can provide

InterPrac Financial Planning is licensed to provide financial advice on:

- Deposit Products;
- Interests in Managed Investment Schemes including Unit Trusts, Investment Bonds, Property Trusts, Growth Funds, Balanced Funds, Index Funds, Government Bonds, Debentures and Cash Management Accounts;
- Securities and Derivatives limited to old law options contracts and warrants.
- Superannuation, including Allocated Pensions, Rollovers, Personal Superannuation, Company Superannuation and Self Managed Superannuation Funds;
- Retirement Planning including aged care and estate planning;
- Life Insurance Products, including Annuities, Term Insurance, Income Protection, Trauma and Total and Permanent Disability Insurance;
- Standard Margin Lending.

The Adviser Profile - Part 2 details specific services your Adviser is able to advise on.

What is the Financial Advice process?

InterPrac Financial Planning recommends your Adviser follows a step-by-step process in meeting with you.

Step 1: Introduce our services and provide you with a Financial Services Guide (Part 1) and Adviser Profile (Part 2).

Step 2: Gather information to assist in identifying your goals and any potential financial issues.

Step 3: Prepare and present you a Financial Plan (Statement of Advice).

Step 4: Once you authorise the “Authority to Proceed”, your Adviser implements your Financial Plan.

Step 5: Discuss an ongoing service and review program with you.

These steps will occur over a number of meetings, in line with your needs.

What can I Expect?

Your Adviser is committed to providing quality financial advice and a choice of products and/or services to suit your circumstances. Whilst we are licensed to provide a range of services, we are also obliged under law to have a reasonable basis for our advice and to act in your best interests when providing financial advice, addressing your needs and the solutions you want us to assist you with. We will not compromise on our advice and will take this responsibility very seriously.

In order to achieve this, your Adviser will need to determine your needs, objectives and relevant financial circumstances before providing advice, products and/or services to you. You will be asked to provide accurate information and to keep your adviser updated on any changes to your

circumstances to ensure the advice provided and products recommended remains relevant to your personal situation.

You have the right not to divulge any information should you wish not to do so, however, in such cases, your adviser will warn you about the possible consequences of not providing relevant personal and financial information and how this may impact the quality and reliability of the advice provided. Additionally, your adviser may also decline to provide advice if they feel they cannot do so adequately with the information provided.

Before providing any financial products and/or services to you, we are also required to verify your identity in accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. Your adviser will let you know what documentation is needed to meet these customer identification requirements.

Subject to its appropriateness for you, any product recommended to you by your Adviser must be included on InterPrac Financial Planning’s Approved Products List. This list is constructed and maintained by the InterPrac Financial Planning Investment Committee, using ratings and reports from leading research groups.

The purpose of the list is to ensure that:

- Recommended product providers have the necessary skills, resources and experience to achieve their stated investment objectives and
- Our Advisers have a broad range of researched products to select from in meeting the diverse needs of their clients.

In instances where your Adviser may need to consider products outside the Approved Products List, they may apply to InterPrac Financial Planning for special consideration.

To ensure that you remain on track to meet your short to long-term needs and objectives, it is vital to periodically review your financial advice, products and/or services based on your needs, objectives and circumstances to be sure they remain relevant. Your adviser may offer and recommend an annual comprehensive personal review service. This service updates the advice in line with your needs and implements any changes which you have agreed upon. A fee may be charged for the ongoing advice and management of your financial affairs. Your adviser will provide you with details of any such fees applicable to you in your Adviser Profile.

Does everything need to be in Writing?

Your adviser may accept instructions from you via phone, letter, email or fax. In some instances, your adviser can only accept written instructions from you, and they will let you know when this happens.

Your adviser is required to maintain a paper or electronic record of your personal information, including details of your

relevant personal circumstances. Your adviser is also required to maintain records of documentation for any financial advice given to you in the course of taking instructions from you, as well as any documents containing advice they have provided you. Please see our **Privacy Policy** regarding the care of this information.

What Financial Advice Documents can I expect?

In providing you financial advice, these are some of the documents you may receive from your adviser:

- Statement of Advice
- Record of Advice
- Fee Disclosure Statement

When you are provided with personal advice that considers your needs, objectives and relevant financial circumstances, you will receive a **Statement of Advice**. The Statement of Advice sets out the specific advice given to you, including any recommendations about particular financial products and services, and the basis on which those recommendations are made. The Statement of Advice also provides information on the amount of any commissions and other fees payable in respect of financial products recommended to you in connection with this advice.

Under certain circumstances your financial adviser may provide you with a **Record of Advice**, rather than a Statement of Advice. A Record of Advice performs a similar function to a Statement of Advice, but is typically a shorter, more informal document.

Where an ongoing advice fee is charged by your adviser, a **Fee Disclosure Statement** may be provided annually. The Fee Disclosure Statement contains services promised to be provided, services received, and services paid for. You will also be required to sign and return an Opt-In agreement every 24 months to acknowledge the acceptance of the ongoing service and fee arrangement.

Should you misplace your documentation, you may request in writing, a copy of any advice document you received, up to seven years after the advice has been given. Please refer to the **Privacy Policy – Access to Personal Information** for details on requesting a copy of your documentation.

What Fees & Charges can I expect?

InterPrac Financial Planning prefers our Advisers are paid on a fee for service basis. In some instances, insurance providers and fund managers may pay brokerage or commission. Depending on the provider, all fees and commissions are paid directly to InterPrac Financial Planning on a fortnightly, monthly or quarterly basis. InterPrac Financial Planning retains a portion of the fees and

commissions income generated by each Adviser. InterPrac then pay the balance of the fee and commission income to your Adviser.

Please refer to the Adviser Profile - Part 2 which sets out the specific details of payments to your Adviser and/or any third parties, and the fees you may be charged.

InterPrac Financial Planning receives payments or benefits from certain product providers in return for granting opportunities to participate in events such as Professional Development days. These payments are only to offset the cost of providing education and training for our advisers.

InterPrac Financial Planning from time to time receives marketing allowances from Diversa, Hub 24 (Investor 1st) and NetWealth. Please note that these allowances are not an additional cost to the client, they are paid directly by the product provider to offset costs incurred by InterPrac Financial Planning and where relevant will be detailed in a Statement of Advice.

InterPrac Financial Planning and its Advisers are prohibited from accepting gifts or inducements over \$300. Any benefit given to InterPrac Financial Planning between \$100 to \$300 will be recorded in a Gifts Register. A copy of your adviser's and InterPrac Financial Planning's registers are available on request. If you wish to inspect either register, please contact your adviser or our Head Office.

Referral Fees

InterPrac Financial Planning and its Advisers work closely with many professional people and organisations such as accountants and solicitors. Where referrals are received from these sources, a referral fee may be paid. Please note, referral fees are not a separate charge to you, they are paid from the fees received by InterPrac Financial Planning.

What to do if I have a Complaint

InterPrac Financial Planning is committed to providing quality financial services in an efficient and honest manner. We take all complaints seriously, and have developed a formal complaints handling process to deal with any complaints from our clients. A copy of the "Complaints Handling Policy and Procedures" is available from your Adviser or InterPrac Financial Planning. If you do have a complaint:

1. Please contact your Adviser directly to discuss the issue and seek a resolution.

If the complaint cannot be resolved by talking to your Adviser, please contact InterPrac Financial Planning Head Office directly:

The Complaints Officer

InterPrac Financial Planning Pty Ltd
Level 8, 525 Flinders Street
Melbourne Vic 3000
Phone: (03) 9209 9777

We will acknowledge the complaint within two business days.

2. We will then investigate the complaint and respond to you within 45 days. We will notify you if the complaint is more complex in nature and likely to require an extension to thoroughly investigate the complaint and resolve it.
3. If InterPrac Financial Planning is not able to resolve your complaint to your satisfaction, you have the right to lodge a complaint with the Australian Financial Complaints Authority, a dispute resolution service for the financial planning industry.

Australian Financial Complaints Authority
GPO Box 3, Melbourne VIC 3001
Phone: 1800 931 678
Email: info@afca.org.au
Website: www.afca.org.au

Prior to Australian Financial Complaints Authority InterPrac Financial Planning has been a member of Financial Ombudsman Service scheme. Any existing unresolved matters under the previous scheme will continue to be handled under the Financial Ombudsman Service Terms of Reference by Australian Financial Complaints Authority until they are resolved.

Additionally, ASIC has an information line on 1300 300 630 which you may use to obtain information about your rights and to make a complaint.

Professional Indemnity Insurance

All InterPrac Financial Planning Advisers are covered by Professional Indemnity Insurance as required by the Corporations Act, meeting ASIC requirements and covering present and past Authorised Representatives (Advisers).

Privacy Policy

The privacy of our clients and their personal information is an important issue for InterPrac Financial Planning. All information is collected, held and used by us in the strictest confidence and pursuant to the InterPrac Privacy Policy. The following policy outlines how InterPrac complies with the Australian Privacy Principles, and how we collect, use, disclose and manage personal information.

Confirming your identity

In accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006, InterPrac Financial Planning are required by law to collect and maintain identification

documents such as Drivers' Licences and Passports that allow us to satisfactorily confirm your identity.

Collection of Information

- InterPrac Financial Planning collects and holds your personal information for the sole purpose of providing financial services to you, and discharging our legal obligations.
- If the information you provide to us is inaccurate or incomplete, it may impact the quality and appropriateness of our recommendations.
- Where we are arranging insurance and/or investment products for you, we will be required to collect and lodge relevant information for the purposes of those applications.
- Where you provide us with information about another person, such as your nominated beneficiary, you must ensure that they are aware information has been provided to us and of the existence of this document.

Use and Disclosure

We will only use or disclose your personal information in the following circumstances:

- For the purpose of providing you with financial services, or in arranging for the application of insurance or investments on your behalf;
- Where you provide your consent, either expressly or implied by your behaviour, for information to be provided to a third party (eg your accountant);
- Where we are required by law;
- Where we are using the information in a direct marketing communication (you will have the option of electing not to receive direct marketing materials).

Quality of Information

We will make every effort to ensure that the personal information we collect is accurate, complete and up-to-date, however we will rely on you informing us if your personal details change.

Security of Information

We will take reasonable steps to protect the personal information we hold from misuse, loss, and from unauthorised access, modification or disclosure. Where your personal information is no longer needed, and we are not required by law to maintain it, we will ensure that it is securely and permanently destroyed.

Access to Personal Information

You may at any time request access to your personal information from the past 7 years, that we hold.

We will endeavour to comply with your request as soon as possible, which would normally be within a period of 14 days. In most cases there will be no charge for providing such information, however, requests involving large amounts of information may incur a handling fee.

Contacting InterPrac Financial Planning

If you have a complaint in regards to the collection or use of your personal information, or have an enquiry about this Privacy policy, please write to:

Privacy Officer

InterPrac Financial Planning Pty Ltd

Level 8, 525 Flinders Street

Melbourne Vic 3000

Phone: (03) 9209 9777

Email: planning@interprac.com.au

Glasshouse & Sky

financial services



FINANCIAL PLANNING FINANCIAL SERVICES GUIDE (Part 2)

Adviser Profile

Date of issue 1 November 2018 - Version 11.1

The financial services offered in this Guide are provided by:

Corporate Authorised Representative No. 421337

Glass House and Sky Financial Services Pty Ltd

ABN 47 156 671 877 327

Forest Road, Bexley NSW 2207

PO Box 380, Kingsgrove NSW 2208

Phone (02) 9597 7886 Fax (02) 9597 5591

InterPrac Financial Planning Pty Ltd ABN 14 076 093 680

Australian Financial Services Licence Number: 246638

Level 8, 525 Flinders St Melbourne Vic 3000

Ph: (03) 9209 9777

About Your Adviser Profile

We understand how important financial advice is, and wish to thank you for considering engaging an InterPrac Financial Planning adviser to assist you in identifying and achieving your financial goals and objectives.

Our advisers are required to provide a Financial Services Guide - Part 1 and an Adviser Profile - Part 2, to you **prior** to providing any personalised financial advice, products and services.

These documents provide you with information regarding the financial planning advice process and charging model used by **Glass House & Sky Financial Services Pty Ltd** Corporate Authorised Representative No. 421337 of InterPrac Financial Planning Pty Ltd (AFSL Number 246638) to ensure that you have sufficient information to confidently engage **Glass House & Sky Financial Services Pty Ltd** to prepare financial advice for you.

Privacy Policy – continued from FSG Part 1

In addition to the Use and Disclosure

We may disclose your personal information in the following circumstances:

- Where we outsource Professional Paraplanning services in order to prepare documentation required for compliance.

About Glass House & Sky Financial Services Pty Ltd

Having owned and operated George Stivactas & Associates and now Stivactas & Associates, accountancy practice for over 25 years, we have developed a deep understanding of the changing and diverse needs of our clients. In order to meet this need, in April 2012 George and Elene established Glass House and Sky Financial Services Pty Ltd, a financial services company, with the aim to help our clients create, grow and protect family and business wealth.

Glass House & Sky Financial Services takes pride in helping our clients to grow their wealth in a proactive manner, with a focus on risk minimisation. Our goal is to partner with you and navigate your financial portfolio to make your wealth relevant to the ever-changing financial market by establishing ongoing personalised service.

Glass House & Sky Financial Services is a Corporate Authorised Representative of InterPrac Financial Planning Pty Ltd. InterPrac is independently owned and operated, which means that we can provide products and services with objectivity.

The Glass House & Sky Financial Services team of experienced professionals provides our clients with the highest quality advice, and we look forward to working with

you to implement tailor made strategies in your portfolio to meet financial expectations for retirement and other lifestyle needs.

Our Investment Philosophy

The Glass House and Sky Financial Services team understand the value of investor centric portfolios. We align ourselves with investment managers that are anchored in deep valuation work which is based on understanding the underlying economic and corporate drivers of investment. Meanwhile the portfolio managers of our choice take a holistic approach to the portfolio's management of risk and return.

With our clients we set measurable and attainable investment goals and develop plans for reaching those goals. For our clients that have multiple goals, we help to segment these, yet we still keep perspective of the bigger picture.

Our investment approach is aligned with experience investment management which aim to deliver consistent returns with a focus on real capital preservation.

Where required we recommend 'active' and or 'passive' investment approaches to clients' portfolios depending on the individual situation.

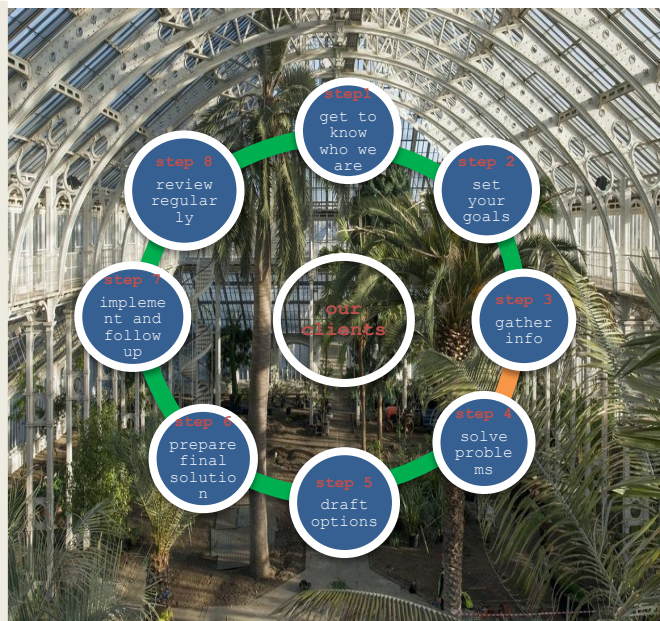
Our Client Engagement Process

At Glass House & Sky Financial Services our clients are the centre of the services we provide. We listen first to discover, clarify, and understand your values and objectives, both short and long-term. Then together, following a life planning approach, we work with you to develop and implement an initial strategy to accomplish your goals in a way that is consistent with your values.

A financial strategy is not a static plan. As you move through life, the complexity of your needs may change. Today you may need basic protection and guidance. As the years pass, it may be business planning or financial independence. You may have specific objectives, business transitions, financial gifts or legacies that are important. Together we will address all of your needs.



Glasshouse & Sky's Client Centered Financial Planning Process – Step by Step



1- get to know who we are

introduce our service and provide you with our Financial Services Guide.

2- set your goals

tell us your goals, and your purpose for seeking advice.

3-gather information

we will have a transparent conversation to comprehend your situation, in order to assist us to identify further needs, goals and any potential financial issues.

4- solve problems

we look at all options available to your situation to maximise positive outcomes

5-draft options

together, we will formulate an action plan to consolidate your financial affairs and put you on track towards achieving your goals.

6-prepare a final solution

present you with the Statement of Advice that sets out specific advice given to you including recommendations about products and services.

7-implementing your financial strategy

once you are comfortable with the pathway to your goals, I will work towards effectively implementing your plan with as little inconvenience as possible.

8-on-going regular advice

as your journey unfolds, we will constantly review the strategy and your goals to ensure that the approach we have recommended is on track.

Financial Services Your Adviser Provides

The financial services and products which **Glass House & Sky Financial Services Pty Ltd** can provide advice on comprise:

- Deposit Products;
- Managed Investment Schemes including Unit Trusts, Investment Bonds, Direct Shares, Property Trusts, Growth Funds, Balanced Funds, Indexed Funds and Cash Management Accounts;
- Share Market Investments;
- Tax Effective Investments;
- Superannuation, including Allocated Pensions, Rollovers, Personal Superannuation, Company Superannuation and Self-Managed Superannuation Funds;
- Retirement Planning including aged care and estate planning;
- Life Insurance Products, including Annuities, Term Insurance, Income Protection, Trauma and Total and Permanent Disability Insurance;
- Margin Lending (subject to client understanding of Margin Lending Gearing).

About Your Advisers

Elene Stivactas

Elene has been a partner with Stivactas & Associates accountancy practice for the past 22 years and a financial adviser at Glasshouse & Sky for the last 5 years and has been instrumental in the management of the business. Her extensive experience as a partner has enhanced her deep understanding of the changing and diverse needs of clients.

Elene has completed tertiary studies, with a Post Graduate Diploma in Counselling, and a Diploma of Financial Services. Elene meets the Financial Adviser Standards and Ethics Authority's (FASEA) new education requirements by being enrolled in the Master of Financial Planning, due to complete 2019. Elene is registered with the Tax Practitioner's Board (TPB) as a tax (financial) adviser. She also a member of the Financial Planning Association and is registered as an Associate Financial Planner (AFP).

Elene has a passion to comprehend client situation so as to discover the value in the financial structures that already exist for clients and to set-up appropriate structures were required.

Elene takes pride in helping her clients to grow their wealth and identify their financial goals and objectives, as well as establish the level of risk they are comfortable taking to achieve these goals.

Elene Stivactas

Authorised Representative No. 443464

Email: elene@glasshousesky.com.au

George Stivactas

George has been an Accountant for over 25 years and has a very successful Accountancy Practice, Stivactas & Associates. George is the Principle of the firm and is instrumental in the management of the business. He has extensive exposure and experience in the Accountancy field and is a registered Tax Agent. George has completed tertiary studies, with a Diploma in Accountancy, and a Diploma of Financial Services.

George is a Fellow of the Institute of Public Accountants (FIPA). He is a member of the National Tax & Accountants' Association (NTAA) and the Taxpayers' Australia Ltd (TPA) Also, is a Fellow of the Institute of Financial Accountants (FFA).

George's expertise is to identify his clients' personal risk management needs. His knowledge and extensive experience guide him to determine the clients' needs and to assist them to grow their wealth in tax effective strategies. George pays particular attention to personal and business budgets and cashflows resulting in the most personalised service for each client.

With the annual review process in place, George ensures that the strategy agreed and implemented stays relevant to each clients' evolving circumstances.

George Stivactas

Authorised Representative No: 467391

Email : george@glasshousesky.com.au

Support Staff

Khushboo Patel

Khushboo has been a Financial Planner for more than 2 years. She was associated with an organisation which was helping more than 1500 clients to accomplish their financial goals.

Khushboo has completed tertiary education, with a Masters in Business Administration (Finance). She has earned a Diploma of Financial Planning in Australia which is one of the mandatory qualification requirements to work as a Financial Planner. She is currently a level 3 candidate of CFA, USA.

Khushboo is passionate about building client relationships based on honesty and trust. She takes pride in facilitating clients to achieve their financial freedom.

Travelling and listening to music are her hobbies.

Glass House & Sky Financial Services Pty Ltd

Corporate Authorised Representative No. 421337

Address: 327 Forest Road
Bexley NSW 2207

Postal: PO Box 380
Kingsgrove NSW 2208

Phone: (02) 95977886

Fax: (02) 95975591

Fees and Payments

Glass House & Sky Financial Services Pty Ltd is a professional advice company which receives payment for the advice and services provided. Your adviser will receive payment either by collecting a fee for service, receiving commissions, or a combination of both.

Fee for service - Fees are charged according to the work undertaken by your adviser and may be charged on an hourly basis or as a flat fee. A fee may be charged for the initial work in developing and implementing a strategy, as well as for ongoing monitoring and reviews. Under a fee for service agreement, initial and ongoing commissions will generally be rebated back to you.

Asset Based Fees – These fees are expressed as a % of the investment amount and are deducted from your investment balance.

Commission – Your adviser may be remunerated for the personal insurance services they provide by receiving commission. Commission rates vary greatly between products and providers. Please note, commissions are not an additional charge to you, they are paid by the product provider from the fees paid on your investment, or from the premium you pay for your insurance.

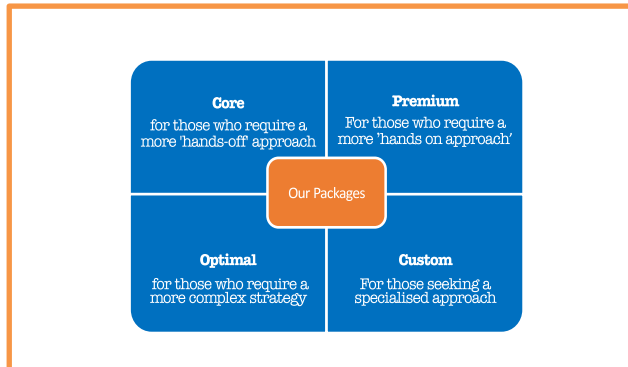
Our fees and charges:

Preparation of your Financial Plan can be paid as an Upfront Advice Fee directly by you or deducted from your investment funds, deducted from your nominated bank account, deducted from your nominated credit card, or we may be able arrange for the product provider to pay us via a commission (for insurance only). This fee ranges from \$3,300 to \$5,500 depending on the solutions required and the complexity of advice.

Ongoing service can be paid as an Ongoing Advice Fee deducted from your investment funds, or we can arrange for the product provider to pay us via an ongoing commission (for insurance only). This fee ranges from \$330 to \$5,500 + CPI. The level of ongoing service we provide is determined by how complex your financial situation is. We take into account your existing structures and number of entities such as SMSF, Trust, Company, stage of life, employment status, your strategy, your choice of service required, the product solution used, the product source or complexity of ongoing services provided. As we offer a range of service solutions, we will choose the ongoing service package which best meets your needs.

Our firm values our relationships with our clients and their families and for this reason we offer the 10% family loyalty discount to more than one member of the family on the following four plans.

Our Packages



Core Plan

\$1,320 Per Year + CPI (Valued at \$1,430)

This plan is appropriate for those looking to build their wealth and require a more 'hands-off' approach. The Core Plan is restricted to those who have no more than \$150,000 Assets Under Management (AUM).

Premium Plan

\$2,500 Per Year + CPI (Valued at \$3,600)

The Premium Plan is appropriate for those looking to build their financial foundation and require a more 'hands-on' approach.

If you hold insurances, we will offset trail commission against our fees and rebate any excess commission to you.

Optimal Plan

\$5,500 Per Year + CPI (Valued at \$6,050)

The Optimal Plan is appropriate for those who require a more complex strategy.

If you hold insurances, we will offset trail commission against our fees and rebate any excess commission to you.

Custom Approach

If we agree that the above On-Going Service Packages are not appropriate, any ongoing service fees will be expressed as % on Asset Under Management.

We will charge an additional consultation fee of \$330 per hour for services that do not meet the criteria included in the packages.

Alternatively, to a package arrangement we offer, your financial situation may suite to be serviced at an add hock hourly rate of \$330.

We adhere to a strict policy of not receiving or accepting any conflicted remuneration from any product or service provider. All fees for the advice we received are paid directly by you and disclosed in full before and after any work is done for you. Any and all payments we are offered or receive from external sources will be rebated to you or applied as a discount and or credit to your fees. You can

be assured that we operate our advice service without any type of product bias for your direct benefit.

In certain circumstances such as strategic, transactional or ad-hoc advice, we will charge an hourly rate of \$330. All fees will be agreed upon prior to any work commencing.

Your Financial Plan / Statement of Advice will disclose all fees and commissions received.

All prices are inclusive of GST.



FINANCIAL SERVICES GUIDE (Part 1)

Date of issue 1 November 2018 - Version 11.0

& Adviser Profile (Part 2)

INTERPRAC FINANCIAL PLANNING PTY LTD

ABN 14 076 093 680

An Australian Financial Services Licensee

Licence Number: 246638

Level 8, 525 Flinders St Melbourne Vic 3000

Ph: (03) 9209 9777

I acknowledge that my Adviser has provided me with a copy of the Financial Services Guide (Part 1) and Adviser Profile (Part 2) and **explained their contents** to me.

Name:

Signed: Dated: / /